

National Institute of Electronics and Information Technology, Delhi Centre
2nd Floor, Parsvnath Metro Mall,
Inderlok Metro Station, Inderlok, Delhi-110052

Engagement of One Senior Executive (Financial Management) in NIELIT Delhi Centre, purely on contract basis, initially for one year (Advt No.NIELIT/NDL/678-1)

TERMS & CONDITIONS

1. To appear for interview, eligible candidates are required to report at Registration Counter strictly between 1100 hrs. to 1300 hrs. on 18th March 2021 (i.e. Thursday).
2. The interested applicants are advised to go through the eligibility criteria carefully and ascertain themselves regarding their eligibility. The same is available at <http://nielit.gov.in/delhi>.
3. The **Registration Fee** of ₹600/- from General/OBC category and ₹300/- from SC/ST/PWD/Women category shall be payable EITHER through demand draft in favor of "NIELIT Delhi Centre" payable at New Delhi OR through NEFT in NIELIT Accounts. If paid through online mode, Transaction Receipt must be enclosed with the Resume. Bank Account details of NIELIT Delhi Centre are as under:-

Punjab National Bank, Shastri Nagar Branch (Bank Code : 139800)

Bank Account No.0176002100250666

IFSC Code : PUNB139800

4. **Registration Fee once paid is non-refundable and non-transferable in any case.** Fee through any other mode like Pay Order, Cheque, Challan, etc. will not be accepted.
5. The **qualification of the candidates** must be from recognized University/Institution.
6. Candidates with last semester result awaited or incomplete degrees are not eligible to appear in the interview.
7. The name of the candidate in the application form must be the same as mentioned in the Class X certificate. In case the candidate has changed his name subsequent to Class X, the evidence to that effect should be furnished at the time of interview.
8. The **cut-off date** for calculating age, experience etc. **will be the date of interview.**
9. On the day of interview, for the purpose of **document verification**, candidates must bring
 - AT LEAST one original Photo ID proof
 - All original Mark sheets/ degrees/ testimonials/ post qualification experience certificates (including the Experience letter of the current place of working),
 - one passport size photo and
 - SELF ATTESTED photocopies of all their certificates.

In the absence of any of them, they will not be allowed to appear in the interview. Final selection of candidates for engagement will be on the basis of performance of the candidate in the interview and as found eligible as per prescribed criteria.

10. **NIELIT reserves the right to conduct written test for screening the candidate at any time during the process of recruitment, if felt necessary.**
11. No TA/DA will be provided to candidates for appearing for the interview.
12. Canvassing/trying to influence NIELIT employees to secure the job in any manner shall disqualify the candidate.
13. Interested candidates are advised to visit the website of NIELIT Delhi centre <http://nielit.gov.in/delhi> regularly for any update. No separate communication shall be made in any other form.
