

NIELIT Delhi Centre

Instructions for Written test, Interview and Document Verification for Empanelment of IT Resource Persons for the position of Chief Resource Person-Programming .Net , Sr. Resource person (Programming .Net) , Sr. Resource Person (Programming Java), Sr. Resource Person (Server Administration), Resource Person (Consultant), Sr. Resource person (Finance & Accounts, Resource Person (Admin/Account), Network Administrator, Jr. Technical Writer, Developer, Jr. Developer against Adv. no. 07/274/2022/NDL/FM.

- a. Candidates who have applied for empanelment of **Chief Resource Person-Programming .Net, Sr. Resource person (Programming .Net) , Sr. Resource Person (Programming Java), Sr. Resource Person (Server Administration), Resource Person (Consultant), Sr. Resource person (Finance & Accounts, Resource Person (Admin/Account), Network Administrator, Jr. Technical Writer, Developer, Jr. Developer** will report to NIELIT Delhi as per schedule on following address:

**NIELIT Delhi
2nd Floor, Parsvnath Metro Mall
Inderlok Metro Station
Inderlok, Delhi-110052**

- b. Schedule for written test, document verification & Interview for posts is available on NIELIT Delhi website at <http://nielit.gov.in/delhi/>.
- c. **The candidates for the post of Chief Resource Person-Programming .Net , Sr. Resource person (Programming .Net) , Sr. Resource Person (Programming Java), Sr. Resource Person (Server Administration), Resource Person (Consultant), Sr. Resource person (Finance & Accounts, Resource Person (Admin/Account), Network Administrator must appear for Document verification and Interview in given date and time only. Only those candidates, who clear document verification, will stay for Interview. Others may leave the venue. Those reaching late shall not be entertained. Only those candidates who clear Document verification and interview will be empanelled.**
- d. **The candidates for the post of Jr. Technical Writer, Developer, Jr. Developer must appear for Written Test, Document verification and Interview in given date and time only. The Written Test will be conducted from 8.00AM to 8.30AM on the above mentioned date. This written test will be qualifying in nature. Only those candidates, who qualify the written test, will stay for follow up skill test and document verification. The candidates who clear document verification will stay for Interview. Others may leave the venue. Those reaching late shall not be entertained. Only those candidates who clear written test, Document verification and interview will be empanelled.**
- e. Candidates must bring ALL original mark sheets, degrees, testimonials, DOB certificates, caste certificate (if applicable), experience certificate and self ATTESTED photocopies of each document along with Adhaar card (any Govt. approved photo id) and one passport size photo on the day of document verification.
- f. No TA/DA will be provided to candidates for appearing in written test, Interview/document verification.
- g. Candidates have to follow Instructions, Guidelines and relevant orders of Government of India pertaining to COVID-19 pandemic.
- h. Candidates need to **maintain social distancing** (at least 6 feet) from each other at all the time.

- i. Candidates should **sanitize hands** by washing with soap/ hand sanitizer before entry to centre.
- j. Candidates are instructed to **wear the mask** all the time.
- k. At the time of entry, body temperature (using thermo guns) will be checked and candidates are required to strictly adhere to the instruction of security staff.
- l. Candidates have to install Aarogya Setu app in their mobile.
- m. The applicants are advised to visit the website of NIELIT Delhi centre <http://nielit.gov.in/delhi> for **schedule and any updates**.
- n. **Mere empanelment does not ensure deployment in any department. The deployment shall only be based on the requirement from the departments purely on contract basis.**