

Dated: 29-06-2022

**Walk-in for Empanelment of Data Entry Operator purely on Contract Basis (Advt. no. 07/283/2022/NDL/FM).**

Date	Position	Schedule	
01-07-2022 (Friday)	Data Entry Operator	Registration *	9:00 AM – 10:00 AM
		Typing Test	10.00 AM onwards

\*The registration for walk-in will be closed at 10:00 AM.

**Venue:** National Institute of Electronics and Information Technology  
2<sup>nd</sup> Floor, Parsvnath Metro Mall,  
Near Inderlok Metro Mall,  
Delhi-110052.

Candidates are requested to ensure their presence as per above schedule and must bring along following documents (original and one self attested copy):-

- I. CV (Bio- Data) having details of qualifications (with percentage), skill, experience, job profile and projects.
- II. All documents related to qualification and experience certificate
- III. One latest color passport size photograph
- IV. Valid Govt. issued photo ID i.e Aadhar card, PAN card, Passport, Voter ID e.t.c.
- V. Candidates have to follow instructions, guidelines and relevant orders of Government of India pertaining to COVID-19 pandemic.

**Note: Only those candidates, who clear the typing test will appear for Document Verification on the same day. Only those candidates who clear both typing test and document verification will be empanelled.**

In case of any query, candidate may write to [empanelment.help@gmail.com](mailto:empanelment.help@gmail.com) or may contact at 011-23644849, 23644149 Ext. no – 310, 347, 8860851441(9:00 AM to 5:30 PM).