Ref No.43(1)2012/NIELIT/FC/CCC/BCC/PART-II (645)   **Dated:** March 21, 2013

NOTIFICATION

Subject : Guidelines for "Grant / Renewal / Withdrawal of permission" in respect of the Institutes for the conduct of IT Literacy courses of NIELIT viz. Basic Computer Course (BCC) and Course on Computer Concepts (CCC) along with processing fee

With the approval of the competent authority, the guidelines for "Grant / Renewal / Withdrawal of permission" in respect of institutes for the conduct of IT Literacy courses of NIELIT viz. Basic Computer Course (BCC) and Course on Computer Concepts (CCC) has been revised and the new guidelines along with processing fee applicable with immediate effect is given below:

Fee structure for grant / renewal of permission for conducting CCC and BCC courses		
Category	Purpose / Type of processing fee	Processing fee (in ₹)
Approved Institutes of NIELIT accredited for NIELIT Courses (O/A/B/C)	Fresh Submission (3 years) / **Continuation of permission (2 years)	3,000/-
Institutes other than NIELIT Accredited Institutes viz. Facilitation centres, schools/colleges etc.	Fresh Submission (3 years) / **Continuation of permission (2 years)	6,000/-
ITIs/ITCs*	Fresh Submission (3 years)	-
Approved Institutes of NIELIT accredited for NIELIT Courses (O/A/B/C)	Renewal (2 years)	1,500/-
Institutes other than NIELIT Accredited Institutes viz. Facilitation centres, schools/colleges etc.	Renewal (2 years)	3,000/-
ITIs/ITCs*	Renewal	-

* The ITIs/ITCs are applying for grant of permission to conduct BCC as DGE&T has made BCC certificate as one of the mandatory approved IT literacy courses for ITIs/ITCs trainees.

** For Institutes that already hold valid permission for the conduct of CCC and BCC as on date i.e. March 21, 2013.

The detailed guidelines are available on the website of the NIELIT at www.nielit.in.

The objective of new guidelines is to have active and quality institutions in the network of approved institutes of NIELIT which are permitted to conduct the IT Literacy courses of NIELIT viz. Course on Computer Concepts (CCC) and Basic Computer Course (BCC). The new guidelines would also provide publication templates to approved institutes for course promotion purpose. Under the new guidelines, any institution which is applying to NIELIT for grant of permission for the conduct of CCC and BCC would require to submit the documents and fee as per the new guidelines. The institutes would be given publicity at the appropriate platforms by NIELIT.

The existing institutes that hold valid permission for the conduct of CCC and BCC are required to submit the processing fee and affidavit for continuation of permission for next 2 years. Such institutes should submit the demand draft along with the affidavit in the prescribed format at NIELIT, Electronics Niketan, 6 CGO Complex, New Delhi-110 003 latest by April 15, 2013, failing which, the permission granted to the institute for the conduct of CCC and BCC would be withdrawn; and the candidates fielded by them will not be allowed to appear for the CCC and BCC Examination.

Director (Technical)